



HR - Easy Performance Reporting (HR-EPR) System


Now you can keep all Human Resource (HR) Performance Management worries aside and get RELAX with a Cool Breeze of HR Performance Management Simple Solution. HRAsia has innovated this HR-EPR System with the use a Global HR software and Open Source Applications. Any previous knowledge on HR or IT is not essential to operate the system except day to day computer literacy.

HRAsia	<p>Dream A Cool Breeze for Your Heart Mission Innovate HR Solutions with a Heart and a Mind Goal 10 Solutions in Year 2014</p>
To Whom	NGOs, Associations, Volunteer Organizations/groups, Government Organizations, Projects, Educational Institutions, Small and Medium Enterprises (SMEs including manufacturing, services and trading),and any other organizations those who wish to boost the performance of staff with simple and easy tools to maintain higher level of organizational performances.
What is HR- EPR	Human Resource Easy Performance Reporting (HR-EPR) is a live Staff Performance Planning, Review, Appraisal, 360 ⁰ Feedback mechanism and Tracking system using online applications and global HR platform with a true support for the staff to enhance their performance and to develop competencies.
What you get with the HR-EPR System?	<ol style="list-style-type: none"> 1. Refresh Business/Organization’s strategic directions 2. Draft annual business/ organizational plans 3. Update staff Job Descriptions (JDs) 4. Draft Individual Targets & Plans for each staff 5. Set up performance tracking / monitoring forms 6. Provide support to staff to ensure their performance 7. In place support mechanism for staff to enhance performance and to develop competencies 8. Establish GPS (location tracking) for field staff (optional)



<p>Features of the HR EPR with standard system</p>	<ul style="list-style-type: none"> • HR – EPR is an online submission system • Easy to operate • Monthly Performance submission • Practical and user friendly • Customized to your organizational/business requirements • Colour code for staff performance (Green, Yellow & Red) • System generated e-mails on performance form submission with the data • Central database of staff performance • Head of the Management (any other assigned staff) can view the performance of all staff • Immediate supervisors can support staff to enhance their performance
<p>Features of the HR EPR with Global HR Software platform</p>	<ul style="list-style-type: none"> • HR – EPR is a live and online submission system • Easy to operate • Can define performance cycles as per the requirement • Simple monthly performance submissions • Objective setting • Supervisor appraisals • 360^o feedback mechanism • Practical and user friendly • Map staff performance in a dash board • Save previous plans for reviews • Log in and view objectives, appraisals and feedbacks at any time • Auto generated system alerts on the accomplishment status of objectives and targets • Performance cycles can be customized for different management layers • All the shared comments/feedback and appraisal data can be viewed for two years (online dashboard) • Customized to your organizational/business requirements • Colour code for staff performance (Green, Yellow & Red) • System generated e-mails on performance form submission with the data • Central database of staff performance • Head of the Management (any other assigned staff) can view the performance of all staff • Immediate supervisors can support staff to enhance their performance

Service Quality Assurance	If client is not satisfied with the HR EPR system, total upfront payment will be paid back as 100% money back guarantee (valid for 30 days)			
Register Now	www.hrasia.org/hr			
How to set up HR- EPR?	<ol style="list-style-type: none"> 1. Submit your request online (www.hrasia.org/hr) 2. First meeting with the client to streamline the existing performance management system 3. Develop online forms and obtain the comments and finalize 4. Set up the HR-EPR system 5. Train staff on HR- EPR 6. Test run (one - month) with more support to adopt the HR-EPR system 7. Performance Management- as a part of organizational culture 8. Remarks & Recognition for Staff for their higher performances 9. Support and develop the staff to achieve expected performances <p style="text-align: center;">(Within 30 days HR-EPR system will be in placed)</p>			
Investment for Standard System	Fee	No of Staff with user accounts (System Users)		
		1-9	10-25	26-50
	Setup fee	Rs. 20,000/-	Rs. 45,000/-	Rs. 65,000/-
	Monthly fee per user (staff those who use this system)	Rs. 400/-	Rs. 500/-	Rs. 600/-
Investment for the System with Global HR Software		No of Staff with User Accounts (System Users)		
		1-9	10-25	26-50
	Setup fee	Rs. 25,000/-	Rs. 55,000/-	Rs. 85,000/-
	Monthly fee per user (staff those who use this system)	Rs. 600/-	Rs. 900/-	Rs. 1100/-

Introductory offer	FREE Installation without UP FRONT PAYMENT for the first 2 organizations who apply for the registration on or before 30 th March 2014 (first come first serve basis)
Extra value additions	<ul style="list-style-type: none"> • FREE online leave form and leave management system • Or a website development, hosting and management with 50% discount
Terms and Condition	<ul style="list-style-type: none"> • With the realization of the upfront payment project will be commenced and within 20 working days (within a month) it will be completed • Client has to provide organizational objectives, job descriptions, and other available documents required for set up performance management system • Money back guarantee is activated for 30 days after the completion of the project • Major changes for the HR Performance Appraisal forms can be done quarterly • HR EPR forms will be developed for a project or an organization (if more than one project, then additional payment to be made) • A Focal Person to be appointed for this project to complete within the given time frame • Monthly payment should be paid at the end of the each month and on or before 10th of the next month • Client can terminate the service at any time. With the termination of the service set up facility will be de-activated. • All these activities are done in line with international and national IT and ICT related rules and regulations. Since HRAsia is depend on third party open source applications and facilities such as Google drive and Joomla templates, extensions and plugins, client also has to recognize this fact. We have to agree on their terms and conditions. • The best terms and conditions are the TRUST and the Mutual Confident and mutual Respect.
Confidentiality	100% confidentiality on the organizational data, information and personalities
 <p>PASS Asian (Pvt) Ltd 126/1, High Level Road, Nugegoda, 10250 T/F 0112 199 019, Email hr@hrasia.org</p>	
www.hrasia.org	